

Position details

Title of Position:	Systems Accountant
Reports to (position title):	Manager Financial Systems, Data and Analytics
Division:	Finance and Technology
Function:	Financial Planning & Performance
Number of Direct Reports:	Nil
Grade:	6

Health, Safety & Wellbeing

ElectraNet is committed to co-creating a workplace of choice and enriching the communities in which we operate.

As an industry leader, ElectraNet is at the forefront of the clean energy transition. We are socially and environmentally ambitious, and our continued commitment to developing, operating and maintaining our network in a way that creates opportunities for people and nature to thrive is essential to achieving our vision of energising South Australia's Clean Energy future.

Our commitment also drives our focus to create a physical and psychosocial environment that supports the health, safety and wellbeing of our people.

We all contribute to ElectraNet's workplace culture and have a duty of care to ourselves and one another to work safely, assess and manage risk, courageously speak up and promptly report any unsafe working practices, hazardous working conditions or security threats and to collectively learn and grow from every opportunity.

Position Overview

The Systems Accountant is a key role within the Financial Planning and Performance team at ElectraNet, reporting to the Manager Financial Systems, Data and Analytics. This position combines the critical responsibilities of ensuring financial systems integrity, optimising financial systems for effective financial reporting and analysis, and ongoing integration of financial systems with wider business applications.

In this role, the individual will deliver effective and efficient financial systems to support sound financial control as well as financial insights and analysis. They are responsible for the underlying master data integrity to enable the creation and maintenance of system generated financial reports, liaising with internal customers to understand the reporting requirements and supporting the creation of reports utilising ElectraNet's reporting tools.

Further, they proactively develop and enhance ElectraNet's core financial systems, working collaboratively with the Financial Systems Analyst to operate and optimise the cost allocation model (CAM). They are responsible for critically assessing reporting requests to ensure insight and value is being provided to support decision making and operations of the business.

Success in this position is characterised by a high level of initiative, exceptional attention to detail, a deep understanding of the interconnectedness between IT and Finance systems, and the ability to build

relationships with both internal and external stakeholders. The ability to translate and systemise accounting excellence is essential for success in this role.

Key Responsibilities

Operational & Technical

Capable of working for extended periods under general supervision, you will be accountable in developing, implementing and managing Finance systems in:

Proactively support the operation of ElectraNet's core Finance system SAP by:

- Provide specialist systems and accounting advice across the organisation in accordance with ElectraNet's policies and procedures, legislative requirements and audit regulations including designing, documenting and implementing updates as required.
- Critically review and provide continuous analysis of the transactional and reporting requirements of the business which includes the development and improvement of reports that meet the general business needs.
- Identify, design, implement and embed automated financial reporting systems to facilitate the inclusion of non-financial and financial information from various data sources to drive effectiveness and efficiencies across the organisation.
- Proactively drive continual improvement of financial reports, systems and practices to improve business efficiency and self-service capability.
- Contribute to the implementation of change processes within the business relating to the Financial Systems
- Document and analyse optimum process flows that streamline business information systems at both a local and end to end value chain level.
- Work in conjunction with IT Business Analysts; analysing existing financial systems to identify where software configuration changes and/or process re-engineering will improve business practices.
- Identify and resolve complex finance system issues when they are identified, liaising with key internal stakeholders and service providers as required.
- Liaise with key Finance and key internal stakeholders to support the execution of commercial transactions including implementation of new financial systems as and when required.
- ???Contribute to the implementation of change processes within the business relating to the financial systems.

Proactively deliver, optimise and socialise ElectraNet's Cost Allocation Model (CAM) by:

- Develop and apply cost allocation methodologies and the finance system application to ensure compliance with regulatory, financial accounting, taxation rules and to facilitate commercial outcomes.
- Performing the monthly operation of the cost allocation model.
- Fully understand the operation and causal links of the cost allocation model and relentlessly pursuing optimisation opportunities.
- Preparing demystified, succinct and insightful information as to the mechanics and drivers of the model to key stakeholders within Finance, the Executive and key stakeholders in the Executive -1.
- Create and maintain information explaining the cost allocation methodology as well as procedures as to the operation.

Proactively encourage, and maintain the data integrity of ElectraNet's Credit Card and expense systems and time writing in:

- Provide technical support for system end users and maintain data security and implementation of system upgrades and testing. Supporting the development and maintenance of the system processes and procedures and training materials.
- Liaise with, educate and support stakeholders to continuously improve accuracy, completeness and timely recording of key financial information.

Undertake other duties commensurate with your skills and classification level, as required such as:

- Lead the configuration and data extraction guidance within the financial systems landscape. i.e. coach the Finance team in data extraction/queries.
- Partner with the Financial Planning and Analysis team to support planning processes through effective data extraction and integration between SAP and SAC, enabling informed decision-making and timely insights.
- Provide systems training to internal stakeholders and maintain training materials for use by the Finance team in uplifting broader systems usage across the business.
- Proactively champion change, challenge the status quo and set the example for achieving high performance outcomes in improving the financial accounting systems landscape.
- Perform general accounting tasks, ensuring that the Finance function meets its statutory, regulatory management and shareholder obligations.
- Perform other ad-hoc queries as agreed with the Manager Financial Systems, Data and Analytics and Head of Financial Planning and Performance.
- Ensure all critical financial system processes are thoroughly documented and maintained, regularly reviewed and updated to support efficiency and continuous improvement.
- Undertake periodic reviews of financial systems and work with the relevant Finance and IT stakeholders to identify
 - project accounting and finance system requirements
 - areas for improvement and efficiencies
- Provide recommendations for proposed solutions to meet these requirements be it modifications to existing accounting systems or new systems as required
 - guide the Finance Leadership Team in selecting new systems as required
 - collaborate with finance and IT stakeholders to resolve issues and ensure that solutions are viable and consistent.
- Perform other ad-hoc queries as required.

Behavioural

- Build and maintain strong working relationships with and between internal and external stakeholders, delivering a high level of customer service.
- Create and develop a respectful workplace environment that values cultural diversity, innovation, open discussion and cross functional collaboration to help drive high performance.
- Lead by example; role model desired behaviour and priorities, demonstrate personal accountability for self-development and for achieving quality and timely result.
- Demonstrate behaviour that is consistent with ElectraNet's values, Code of Conduct and Acceptable Use of Technology Resources Policy while performing the role in a professional and ethical manner.
- Promote safe work practises that support the safety of all workers and the security of ElectraNet's assets, proactively reporting safety incidents, near misses and security threats. ▪
- Help build a data driven decision making organisation.

- Foster technical innovation, acquisition of expertise and support of an agile and high-performance culture
- Proactive engagement; identify process efficiencies through potential system solutions and work with Finance to implement the best outcomes.
-

Significant Working Relationships

- Information Technology
- Financial Systems Analyst
- Financial Data and Reporting Analyst
- Head of Financial Planning and Performance
- Finance Business Partners
- Finance Analysts
- Group Finance
-

Equipment & Technology Used

- SAP S/4 HANA
- SAP Analytics Cloud (SAC)
- SAP BW
- Analysis for Office Edition for SAC and/or SAP Analytics Cloud Add-in for MS Office
- Concur
- Microsoft Office
-

Selection Criteria

Knowledge & Experience

Essential

- Minimum 7 years' experience, in Financial Reporting and Analysis or Systems Accounting related role.
- Demonstrated experience working in SAP S/4HANA (particularly FI, CO, PS, PM) modules, and proficiency in using SAP Fiori applications for process execution and reporting.
- Detailed working knowledge of financial systems (including SAP and other reporting tools).
- Strong experience with report development and creation using various software reporting packages.
- Advanced skills in MS Excel, with experience in analysing, manipulating and summarising large volumes of data to provide considered analytics and insight.
- Contemporary knowledge of accounting standards and practices and practical experience in accounting/regulatory compliance.
- Solid understanding of financial business systems architecture.
- Strong ability to apply innovative thinking, analytical skill and problem solving.
- Ability to diligently undertake ongoing tasks being performed on either a daily/weekly/monthly basis.
- Demonstrated positive, flexible and adaptable attitude with a willingness to take on a wide range of diverse tasks and adjust to competing and shifting priorities in a changing environment.

- Demonstrated ability to apply sound project management methodology to effectively manage and prioritise work schedules and projects, whilst being a team player and operating within a cross-functional team environment.
- Demonstrated communication skills and ability to write, deliver and present accurate, data driven information to make informed recommendations, engaging with a wide range of stakeholders.
- Demonstrated experience in leveraging strong working relationships to understand business need and deliver timely accounting system solutions.
- Sound experience and achievement in business process change and change management.
- Strong understanding and demonstrated experience with software implementation methodologies.
- Ability to translate technical information into simple concepts/meanings for both internal and external stakeholders.
- Demonstrated negotiation and influencing skills with the ability to listen, understand and cater advice and solutions to achieve desired outcomes.

Desirable

- Minimum 7 years' experience, in SAP related role
- Minimum 5 years' experience in Finance focused role
- Understanding of financial processes such as budgeting, forecasting and management reporting
- Regulated utilities Industry background an advantage
- Flexible approach to working hours and after-hours commitments

Qualifications

- Tertiary qualification in Accounting, Finance or related discipline and/or equivalent experience (essential)
- Approved accountancy or post graduate qualification (e.g. CA/CPA) (essential)

Background Checks

- Pre-employment checks, including background and security checks (such as global criminal checks) are required for this position, completed prior to commencement and repeated on a regular basis after appointment.

NOTE: Copies of the above listed qualifications/licences/certificates are required as evidence on appointment.