

Position details

Title of Position:	Manager Tax and Treasury Operations
Reports to (position title):	Group Financial Controller
Division:	Finance and Technology
Function:	Group Finance
Number of Direct Reports:	1
Grade:	8

Health, Safety & Wellbeing

ElectraNet is committed to co-creating a workplace of choice and enriching the communities in which we operate.

As an industry leader, ElectraNet is at the forefront of the clean energy transition. We are socially and environmentally ambitious, and our continued commitment to developing, operating and maintaining our network in a way that creates opportunities for people and nature to thrive is essential to achieving our vision of energising South Australia's Clean Energy future.

Our commitment also drives our focus to create a physical and psychosocial environment that supports the health, safety and wellbeing of our people.

We all contribute to ElectraNet's workplace culture and have a duty of care to ourselves and one another to work safely, assess and manage risk, courageously speak up and promptly report any unsafe working practices, hazardous working conditions or security threats and to collectively learn and grow from every opportunity.

Position Overview

The Manager, Tax and Treasury Operations is responsible for managing tax obligations and reporting and overseeing compliance with treasury related accounting and reporting requirements under Australian Accounting Standards (AASB). The role combines financial expertise, tax management and regulatory knowledge to support financial outcomes. They lead the overall tax governance and strategy as well as tax compliance and reporting. They are responsible for the processing of all treasury back-office functions and management of working capital cash flows.

Success in this role is characterised by their ability to proactively deliver ElectraNet's vision through applying their extensive financial control experience, as well as thought and people leadership skills. The ability to build strong working relationships across broad internal and external stakeholder groups, an exceptional degree of attention to detail and accounting and tax excellence is critical to success in the role. They are a strong communicator in presenting complex tax and accounting matters to a non-Finance audience.

Key Responsibilities**People Leadership**

- Contribute to the development of the strategic priorities and business plan for the Finance function and Finance Operations business unit.

- Guide the team to achieve its operational objectives by providing clear direction, setting challenging and meaningful goals and behavioural expectations, actively managing performance and empowering team members to succeed.
- Provide ongoing, balanced feedback that rewards positive results and supports employees to learn and grow.
- Seek and Embrace change, leading teams through the change management process to ensure its success.
- Inspire, motivate, mentor and develop employees to be engaged, accountable and achieve best-practice in their respective disciplines.
- Support external stakeholder management to deliver effective engagement with consumers and other stakeholders and support the regulatory positioning of the business.

Operational & Technical

Capable of working for extended periods independently, you will be responsible to deliver the Financial Oversight for ElectraNet and meet statutory and regulatory reporting obligations in:

Being accountable for the preparation of all tax compliance obligations by:

- Provide end-to-end leadership of the Tax function, overseeing all direct and indirect tax obligations including corporate income tax, GST, FBT, PAYG, employment taxes, and other statutory reporting requirements, ensuring ElectraNet maintains a fully compliant and efficient tax operating environment.
- Ensure the accurate, complete, and timely preparation, review, and lodgement of all tax returns and compliance filings, supported by robust workpapers, reconciliations, and documentation that meet ATO, state, and regulatory expectations.
- Manage relationships with external tax advisors, auditors, and regulatory bodies, coordinating reviews, audits, private ruling applications, and technical queries to ensure strong advocacy for the business and high-quality tax technical outcomes.
- Monitor and interpret legislative and regulatory changes across Australian and international tax domains, providing proactive advice on business impacts, emerging risks, and strategic opportunities, and ensuring timely adaptation of processes and policies.
- Maintain oversight over the Tax Risk Management Framework, ensuring tax governance aligns with ElectraNet's risk appetite, supports transparent reporting, and demonstrates best-practice compliance with the ATO and broader corporate governance expectations.
- Lead the assessment, documentation, and substantiation of R&D tax incentive claims, working with business units to identify eligible expenditure, ensure accurate technical narratives, and manage compliance with ATO requirements.

Oversight of Treasury Back-Office and Working Capital Requirements:

- Provide end-to-end oversight of Treasury Back-Office activities, ensuring all treasury operations, settlement processes and financial controls are executed accurately, efficiently, and in compliance with internal policies and external regulatory requirements.
- Ensure the accurate and timely recording of all treasury transactions, including debt, derivatives, investments, cash movements, and other funding-related activities, maintaining a strong control environment with clear audit trails.
- Oversee the execution of all settlement transactions, ensuring payments, receipts, confirmations, and bank transfers are completed within required timeframes and align with contractual and treasury policy obligations.

- Maintain a comprehensive and proactive understanding of ElectraNet's Treasury portfolio, including liquidity positions, debt facilities, interest rate hedging strategies, covenant obligations, counterparty exposures, and funding programs.
- Lead the development, monitoring, and refinement of working capital forecasting models, providing accurate short-, medium-, and long-term cash flow projections that inform funding strategies and liquidity management.
- Analyse cash flow and working capital performance, identifying trends, risks, and opportunities to optimise liquidity, minimise financing costs, and support operational efficiency.
- Support strategic treasury initiatives, including refinancing activities, funding transactions, policy updates, and enhancements to treasury systems and reporting tools.
- Support the preparation of clear and timely treasury reports, including liquidity dashboards, working capital updates, covenant monitoring reports, and treasury compliance statements for senior management and the Treasury Committee.

Undertake other duties commensurate with your skills and classification level, as required such as:

- Responsible for the delivery of other compliance obligations (i.e. Modern Slavery and Payment Times Reporting).
- Proactively drive continual improvement of financial reports, system controls and practices to improve business efficiency, governance and self-service capability;
- Preparation of Board, Treasury and Risk, Audit and Compliance Committee reporting papers as required;
- Perform other ad hoc queries as agreed with your manager.

Behavioural

- Build and maintain strong working relationships with and between internal and external stakeholders, delivering a high level of customer service.
- Create and develop a respectful workplace environment that values cultural diversity, innovation, open discussion and cross functional collaboration to help drive high performance.
- Lead by example; role model desired behaviour and priorities, demonstrate personal accountability for self-development and for achieving quality and timely result.
- Demonstrate behaviour that is consistent with ElectraNet's values, Code of Conduct and Acceptable Use of Technology Resources Policy while performing the role in a professional and ethical manner.
- Promote safe work practises that support the safety of all workers and the security of ElectraNet's assets, proactively reporting safety incidents, near misses and security threats.

Significant Working Relationships

- External Tax advisors (PWC)
- Internal Auditors (Deloitte)
- The Australian Taxation Office (ATO)
- External Auditors (EY)
- CFO
- Group Financial Controller
- Head of Treasury and Corporate Finance
- ElectraNet Treasury Operations

Equipment & Technology Used

- SAP
- Microsoft Office

Selection Criteria

Knowledge & Experience

Essential

- Minimum 7 years' experience, in Financial Accounting and Tax related role
- Exceptional leadership and delegation skills, with a proven ability to deliver outcomes through teams;
- Applying theoretical and practical financial accounting and tax knowledge to common as well as complex matters arising from the operations of a Transmission business;
- Knowledge of accounting standards and practices and practical experience in accounting/regulatory compliance;
- In-depth knowledge of tax laws and practices and practical experience in tax compliance;
- Contemporary knowledge of regulatory reporting and accounting obligations
- Solid commercial acumen and experience in modelling, forecasting, scenario and trend analysis to advise and produce robust recommendations that inform decision making;
- Strong ability to apply innovative thinking, analytical skill and problem solving;
- Ability to diligently undertake ongoing tasks being performed on either a daily/weekly/monthly basis;
- Demonstrated positive, flexible and adaptable attitude with a willingness to take on a wide range of diverse tasks and adjust to competing and shifting priorities in a changing environment;
- Demonstrated ability to apply sound project management methodology to effectively manage and prioritise work schedules and projects, whilst being a team player and operating within a cross-functional team environment.
- Demonstrated communication skills and ability to write, deliver and present accurate, data driven information to make informed recommendations; engaging with a wide range of stakeholders;
- Advanced skills in MS Excel, with experience in analysing, manipulating and summarising large volumes of data to provide considered analytics and insight;
- Advanced MS PowerPoint and Word skills and exceptional written presentation skills, including proven history of preparation of Board Paper writing;

Desirable

- Flexible approach to working hours and after-hours commitments
- Electricity Industry background an advantage
- Major accounting/tax firm background
- Experience with complex listed entity

Qualifications

- Tertiary qualification in Accounting, Finance, Tax or related discipline and/or equivalent experience (essential)
- Approved accountancy or post graduate qualification (e.g. CA/CPA) (essential)

Background Checks

- Pre-employment checks, including background and security checks (such as global criminal checks) are required for this position, completed prior to commencement and repeated on a regular basis after appointment.

NOTE: Copies of the above listed qualifications/licences/certificates are required as evidence on appointment.