

Position details

Title of Position:	Group Accountant
Reports to (position title):	Manager Financial Accounting
Division:	Finance
Function:	Finance Operations
Number of Direct Reports:	Nil
Grade:	6

Health, Safety & Wellbeing

ElectraNet is committed to co-creating a workplace of choice and enriching the communities in which we operate.

As an industry leader, ElectraNet is at the forefront of the clean energy transition. We are socially and environmentally ambitious, and our continued commitment to developing, operating and maintaining our network in a way that creates opportunities for people and nature to thrive is essential to achieving our vision of energising South Australia's Clean Energy future.

Our commitment also drives our focus to create a physical and psychosocial environment that supports the health, safety and wellbeing of our people.

We all contribute to ElectraNet's workplace culture and have a duty of care to ourselves and one another to work safely, assess and manage risk, courageously speak up and promptly report any unsafe working practices, hazardous working conditions or security threats and to collectively learn and grow from every opportunity.

Position Overview

The Group Accountant is part of the Finance division, playing a key financial stewardship role as part of Financial Operations. They report to the Manager Financial Accounting and spend their days ensuring ElectraNet is compliant with Australian and relevant accounting standards and the Finance aspects of the regulatory reporting obligations. The Group Accountant will, in supporting the Manager Financial Accounting, be responsible for the organisation's financial accounting transactions and technical financial accounting advisory.

Success in this role is characterised by accounting excellence, a high level of initiative, attention to detail and an ability to compliment the technical and delivery aspects of the role with strong interpersonal and communication skills.

Key Responsibilities**Strategic Influencing**

- Take initiative, drive for outcomes, take ownership, make independent decisions and formulate policies and procedures within established frameworks to obtain the best performance and results.
- Plan, direct, motivate, coordinate and influence work of other employees including professional employees.

- Support external stakeholder management to meet statutory and regulatory obligations and support the statutory and regulatory positioning of the business.

Operational & Technical

Capable of working for extended periods independently, you will be responsible to deliver the Financial Stewardship for ElectraNet and meet statutory and regulatory reporting obligations in:

Proactively defining and communicating the Financial Stewardship requirements in:

- Maintaining an up to date knowledge of accounting standards and regulatory reporting obligations;
- Leading the development, maintenance and communication of Accounting Policies for ElectraNet;
- Leveraging your extensive accounting standards knowledge to proactively provide technical advice to the Finance Team as well as broader business on the accounting treatment for different business scenarios or transactions;
- Responsible for supporting, advising and implementing accounting treatments of new commercial transactions;
- Supporting the Manager Financial Accounting in training the Finance team and broader organisation on accounting policies, procedures as well as new accounting standards.

Proactively deliver the Financial Control function of ElectraNet in:

- Taking responsibility for maintaining, monitoring and reviewing the organisation's full trial balance and its integrity;
- Oversee the monthly reconciliations process and maintain ongoing documentation to support the annual audit process;
- Work closely alongside the Financial Accountant, completing the required month end accounting tasks including posting the consolidation journals and reconciling key accounts;
- Update the lease accounting models on a quarterly basis, including preparing schedules for any new leases entered into during the period;
- Proactively drive continual improvement of financial reports, systems and practices to improve business efficiency, governance and self-service capability;
- Apply your thought leadership and continuous improvement mentality to processes and systems underpinning the Financial Accounting and Control activities and work closely with systems accounting and IT to ensure systems data integrity.

Support the preparation of Statutory & regulatory accounting obligations by:

- Undertaking the preparation of accurate, timely and streamlined preparation of the statutory half-year and annual financial statements;
- Supporting the Manager Financial Accounting in managing numerous internal stakeholders and the external audit relationship, including taking a key role in the coordination and review of audit requests;
- Taking on responsibility for preparation of technical accounting papers supporting the statutory half-year and annual accounts;
- Support the Manager Financial Accounting in ensuring the annual Sustainability Report is prepared in accordance with Australian Sustainability Reporting Standards, working with internal finance stakeholders to update the financial inputs, and liaising with the Sustainability Team to ensure the non-financial information remains relevant and up to date;
- Providing inputs and contributing, as required, to support the coordination, accuracy and consolidation of annual regulatory reporting obligations including the 'RIO' reports.

Undertake other duties commensurate with your skills and classification level, as required such as:

- Support the Financial Planning & Performance function in delivering the planning activities by providing inputs for the Balance Sheet and Cash Flows;
- Support the Financial Planning & Performance function in delivering the monthly management reporting by providing insightful analysis to monthly movements in the Balance Sheet and Cash Flows;
- Proactively drive continual improvement of financial reports, systems and practices to improve business efficiency, governance and self-service capability;
- Preparation of Board and Risk, Audit and Compliance Committee reporting papers as required;
- Perform other ad hoc queries as agreed with your manager.

Behavioural

- Develop strong internal relationships, delivering a high level of customer service;
- Build & maintain strong working relationships with and between internal and external stakeholders;
- Create and develop a respectful workplace environment that values cultural diversity, innovation, open discussion and cross functional collaboration to help drive high performance;
- Lead by example; role model desired behaviour and priorities; demonstrate personal accountability for self-development and for achieving quality and timely result;
- Carry out the role in a professional and ethical manner and in accordance with ElectraNet's values, Code of Conduct and other policies.

Significant Working Relationships

- Manager Financial Accounting
- Financial Accountant
- Financial Planning and Performance team
- Systems Accounting team
- External Auditors
- Treasury team
- Group Financial Controller
- Regulatory team

Equipment & Technology Used

- SAP Fiori
- Microsoft Office

Selection Criteria

Knowledge & Experience

Essential

- Applying theoretical and practical financial accounting knowledge to common as well as complex matters arising from the operations of a Transmission business;

- In-depth knowledge of accounting standards and practices and practical experience in accounting/regulatory compliance;
- Contemporary knowledge of accounting obligations;
- Strong ability to apply innovative thinking, analytical skill and problem solving;
- Ability to diligently undertake ongoing tasks being performed on either a daily/weekly/monthly basis;
- Demonstrated positive, flexible and adaptable attitude with a willingness to take on a wide range of diverse tasks and adjust to competing and shifting priorities in a changing environment;
- Demonstrated ability to apply sound project management methodology to effectively manage and prioritise work schedules and projects, whilst being a team player and operating within a cross-functional team environment.
- Demonstrated communication skills and ability to write, deliver and present accurate, data driven information to make informed recommendations; engaging with a wide range of stakeholders;
- Advanced skills in MS Excel, with experience in analysing, manipulating and summarising large volumes of data to provide considered analytics and insight;
- Advanced MS PowerPoint and Word skills and exceptional written presentation skills, including proven history of preparation of Financial Accounts and Board Paper writing;

Desirable

- Minimum 7 years' experience, in Discipline related role
- Major accounting firm background
- Experience with complex listed entity
- Electricity Industry background an advantage
- Flexible approach to working hours and after-hours commitments

Qualifications

- Tertiary qualification in Accounting, Finance or related discipline and/or equivalent experience (essential)
- Approved accountancy or post graduate qualification (e.g. CA/CPA) (essential)

NOTE: Copies of the above listed qualifications/licences/certificates are required as evidence on appointment.