

Position details

Title of Position:	Health Safety & Environment (HSE) Field Advisor
Reports to (position title):	Team Leader Field
Division:	People & Safety
Function:	Safety
Number of Direct Reports:	Nil
Grade:	6

Health, Safety & Wellbeing

ElectraNet is committed to a Safety-First culture and a work environment promoting the health, safety and wellbeing of all workers. To sustain this culture, all leaders are required to implement and maintain the areas of ElectraNet's safety management system under their control, where the health, safety and wellbeing of all workers comes first while ensuring full compliance with all legislative and policy requirements.

All employees are required to contribute to the Safety-First culture by exercising their duty of care to themselves and one another, by working safely, by adhering to all reasonable safety and security instructions, by using all equipment provided in accordance with safe and secure work methods and by promptly reporting any unsafe working practices, hazardous working conditions or security threats.

Position Overview

The Health Safety and Environment (HSE) Field Advisor is predominantly a field-based role and is accountable for providing ElectraNet with HSE advice, including projects.

The role is required to manage and respond effectively to the complex and multilayered field activities and be able to deal with and ensure HSE controls are in place, are effective and appropriately managed. A key component of the role is exercising independent professional judgement, high-level influencing and, if required, intervention on the effectiveness of HSE controls and management by contractors.

Furthermore, the role will support and contribute to the implementation of effective HSE inspections and audit programs applicable to internal systems and external contractors to ensure processes are performed in an acceptable manner.

In this role, you will be capable of working for extended periods independently and you will be accountable for contributing technical advice and operational support.

Success in this role is characterised by an ability to build relationships across internal and external stakeholder groups and providing high-quality HSE advice.

Key Responsibilities**OPERATIONAL & TECHNICAL**

Proactively supporting management, employees and contractors on HSE matters by:

- Providing specialist advice on effective management, implementation and adherence to HSE plans;

- Ensuring contractor HSE documentation meets ElectraNet standards, directives and key HSE requirements;
- Interpretation and translation of HSE plans into effective inspection and audit programs to ensure standards are met by contractors;
- Actively engage with Project Managers to ensure optimal HSE design outcomes are embedded in the project planning and execution phases to minimise impacts;
- Support the investigation of HSE incidents and make recommendations as required;
- Represent ElectraNet internally and externally on HSE related matters as appropriate;
- Monitor, assess and report field HSE performance to management, employees and contractors to create awareness and improve overall behaviours;
- Additionally, contribute to the development and continuous improvement of HSE performance;

Proactively conducting inspections/audits and assessments through:

- Assist ElectraNet in undertaking HSE management system and performance inspections of contractors;
- Perform site HSE inspections and generate related reports;
- Coordinate required remediation and/or restoration activities, if required, in consultation with Project Managers;
- Undertake informed assessment of risk and advise the business accordingly on HSE, compliance and reputational risk associated with their activities.

BEHAVIOURAL

- Develop strong internal relationships, delivering a high level of customer service.
- Build & maintain strong working relationships with and between internal and external stakeholders.
- Create and develop a respectful workplace environment that values cultural diversity, innovation, open discussion, and cross functional collaboration to help drive high performance.
- Lead by example; role model desired behaviour and priorities; demonstrate personal accountability for self-development and for achieving quality and timely result.
- Carry out the role in a professional and ethical manner and in accordance with ElectraNet's values, Code of Conduct and other policies.

Significant Working Relationships

- External Customers & Suppliers
- Field Contractors
- Land Owners
- Internal/External Stakeholders

Equipment & Technology Used

- MS Office Suite

Selection Criteria

KNOWLEDGE, SKILLS & EXPERIENCE:

Essential

- Continuous experience in a similar field based HSE position, within a similar industry (as a guide, approximately 5+ years);
- Demonstrated experience in site HSE management including coaching, mentoring and skills development;
- Significant experience with field HSE analytical and inspection skills;
- Demonstrated experience in the application of relevant OHS and environmental management legislation;
- Expert knowledge of contemporary HSE practices and key issues;
- Strong analytical, investigation and problem-solving skills;
- Utilisation of ICAM (Incident Cause Analysis Method) or similar, including conducting and leading investigation teams;
- Demonstrated experience in the management of HSE information systems;
- Ability to maintain collaborative and effective relationships across diverse stakeholders;
- Excellent written and oral communication skills with the ability to influence outcomes via concise reporting;
- Demonstrated positive and flexible attitude with a willingness to take on a wide range of diverse tasks and adapt to changing priorities;
- Proven ability to exercise independent judgement and problem solving with the ability to resolve and address issues as they arise;
- Knowledge of risk management standards and practices;
- Experience in remote area work locations;
- Demonstrable ability to work as a team member and actively promote office harmony.

Desirable

- Exposure to SAP based information management systems;
- Electricity Industry background an advantage

QUALIFICATIONS:

- Tertiary Qualification in Occupational Health and Safety and/or Environmental (essential)
- First Aid Qualifications (desirable)
- Lead Auditor (desirable)
- ICAM Lead Investigator (desirable)
- White Card training (desirable)

Background Checks

- Pre-employment checks, including background and security checks (such as global criminal checks) are required for this position, completed prior to commencement and repeated on a regular basis after appointment.

NOTE: Copies of the above listed qualifications/licences/certificates are required as evidence on appointment.